


JOB/TASK: ON-SITE LABOURING					
DATE: 30/11/2017 – Replaces JSA– SITE 06.00 Dated: 20/02/2017			Analysis by: Julian Roddy, Lionel Chew		
CLIENT NAME & ADDRESS:			COMPETENCIES REQUIRED: Construction White Card or equivalent		
SITE SUPERVISOR NAME:			REFERENCES: OH&S Act 1984, OH&S Regulations 1996, Code of Practice for Prevention of Falls in the Workplace		
EQUIPMENT/TOOLS REQUIRED: Glass Suckers, Hand tools, Cordless Drill, Mallet, Screw Driver, Ultra Lock Tool			PERSONAL PROTECTIVE EQUIPMENT REQUIRED:  Gauntlets also required if handling glass Safety Helmet to be worn if a site requirement		
RISK LEVEL H = high M = med L = low N = negligible					
No	JOB/TASK STEP	POTENTIAL HAZARDS	INITIAL RISK LEVEL	SAFE WORK / CONTROL MEASURES	FINAL RISK LEVEL
1	Arrival on-site	1. Construction Site Hazards - Lacerations Bruising Objects falling from above Impalement Trips / Slips Multi unit sites Electrical Hazardous substance Fall from heights Scaffolding 2. Sprains and strains	H	1. Accompany installer while installer conducts a site hazard inspection and completes the Site Safety Inspection form 2. Stretching / warm up exercises are recommended upon arrival to site	M

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2	Unload materials and carry to fixing point	<ol style="list-style-type: none"> 1. Sprains and strains 2. Slips and trips 3. Mobile plant 4. Load dropped by crane 5. Use of hoist 6. Power lines 7. Cuts and lacerations 	M	<ol style="list-style-type: none"> 1. Use correct manual handling techniques Do not strain to lift, advise installer if assistance is needed Place material as close as possible to fixing point 2. Take care when walking through site, site conditions may change 3. Do not approach any mobile plant without signal of driver 4. Do not enter area under a suspended load Loads to be slung by licensed dogman 5. Do not ride on a hoist, Certificate of competency required to operate hoist 6. Inspect to ensure power lines are not hanging low 7. Glass handling rated gloves and gauntlets to be worn if carrying glass, 	L
3	Lifting / moving sashes glass	<ol style="list-style-type: none"> 1. Glass falling 2. Glass breakage and fixed sharp edges 3. Cuts and lacerations 4. Sprains and strains 5. Fall from height 	M	<ol style="list-style-type: none"> 1. Barricade the area below to restrict access erect signs 2. Keep work area clear brace glass / sashes to avoid being blown over clearly identify newly installed glass panels 3. Wear appropriate PPE (boots, gloves, gauntlets) 4. Use team lifting arrangements, Work at correct height where possible 5. Maintain 3 points of contact when climbing steps or ladders Ladder incline to be on 1 to 4 ratio, secure ladder Only work from compliant work platforms Inspect ladders / work platforms – do not use if damaged Ensure that ladder or platform is on stable level ground 	L

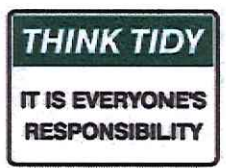
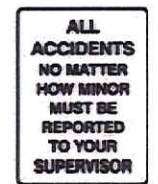
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4	Clean up after completion	<ol style="list-style-type: none"> 1. Falls / Slips and trips 2. Sprains and strains 3. Cuts 4. Harm to reputation or other trades 	M	<ol style="list-style-type: none"> 1. Check site conditions have been changed by other trades before climbing down 2. Use the proper manual handling steps to prevent injury 3. Handle off cuts with care, wear gloves as required and place material in bins or out of way of other workers 4. Ensure all rubbish is disposed into bin if provided Remove any signage and / or barricades Leave site in a safe condition 	L

Reviewed and Re-signed by current managers:


 _____ DATE: 11/12/17
 Lionel Chew, Service/Transport Manager


 _____ DATE: 4/12/17
 Chris Mainwaring, General Manager Operations


 _____ DATE: 30/11/17
 Julian Roddy, OHS Manager



I, (print name)..... hereby confirm that I have read and been trained in this Job Safety Analysis number SITE 06.01 and agree to comply with the Safe Work / Control Measures

Signed: Date: