

JOB/TASK: JOB ASSESSMENT ON RESIDENTIAL BUILDING		DATE: 30/11/2017			
REPLACES JSA: SITE 03.00 18/08/2013		Analysis by: Julian Roddy, Lionel Chew			
CLIENT NAME & ADDRESS:		COMPETENCIES REQUIRED: "White" Card or equivalent, Site Safety Manual			
SITE SUPERVISOR NAME:		REFERENCES: OH&S Act 1984, OH&S Regulations 1996, Code of Practice for Prevention of Falls in the Workplace			
EQUIPMENT/TOOLS REQUIRED: Camera, Mobile Phone, Step Ladder, First Aid Kit		PERSONAL PROTECTIVE EQUIPMENT REQUIRED:			
		Gauntlets also required if handling glass Safety Helmet to be worn if a site requirement			
RISK LEVEL					
H = high M = med L = low N = negligible					
No	JOB/TASK STEP	POTENTIAL HAZARDS	INITIAL RISK LEVEL	SAFE WORK / CONTROL MEASURES	FINAL RISK LEVEL
1	Arrival on Site	<ol style="list-style-type: none"> 1. Parking on public roads 2. Roof not complete 3. Breach of site safety requirement 4. Mobile plant, vehicle movement 5. Site congestion 6. Weather conditions 7. Young workers 8. Working Alone 	M	<ol style="list-style-type: none"> 1. As far as possible do not park on busy road, concentrate on safely accessing site when out of vehicle 2. Do not enter site, advise BGC Supervisor 3. PPE to be worn as per site signage or safety plan. Hard hats to be worn on construction sites 4. Do not approach mobile plant / vehicle unless driver signals OK 5. Liaise with other trades 6. Plan task, be aware of the forecast and check for approaching change in weather 7. Young workers aged under 18 years or inexperienced workers to be supervised at all times 8. If unexpectedly working alone contact BGC Office as per Working Alone procedure 	L

JOB/TASK: JOB ASSESSMENT ON RESIDENTIAL BUILDING		DATE: 30/11/2017			
2	Setting up	1. Site Hazards - Lacerations Bruising Objects falling from above Impalement Trips / Slips Multi unit sites Sprains and strains Electrical Hazardous substance Fall from heights Scaffolding Pets / Pests	H	1. Inspect site to identify hazards and complete the Site Safety Report. JSA Variation Form to be completed if hazard not controlled by this JSA. Controls include <ul style="list-style-type: none"> • thoroughfares to be left clear • establish clear zones for workers • check for spikes, stakes picket fences • identify trip hazards and mark with tape or cones • Liaise with other trades – consider barricades or signage • JSA Variation Form to be used if additional hazards are identified • Stretching / warm up exercises are recommended upon arrival to site • Use correct lifting techniques, do not strain to lift, get someone to help • Check clearance to power lines • Conduct pre-start check of any power tools and inspection tag – DO NOT use if damaged or tags are out of date, • All tools and leads to be RCD protected, • Run leads out of way from potential damage and out of water • If using a “Hazardous Substance” ensure there is a MSDS in the Site Safety Manual. Obtain from retailer if substance not BGC supplied • Any scaffolding over 4 metres must be erected by licensed scaffolder • Inspect condition of scaffolding, do not use if damaged, incomplete or unsteady – advise BGC Supervisor • Discuss animal with owner, request it be secured if it is a threat 	M

JOB/TASK: JOB ASSESSMENT ON RESIDENTIAL BUILDING		DATE: 30/11/2017			
3	Carry out assessment	1. Electric shock 2. Sprains and strain 3. Noise 4. Dust 5. Flying objects causing eye injury 6. Trips and falls 7. Falls from height 8. Incorrect information	M	1. Inspections. Tagging 2. Do not strain to lift, get assistance 3. Use hearing protection 4. Wear dust mask when drilling concrete 5. Wear eye protection if other trades are working nearby Comply with warning signs Discuss any known hazards with builder / resident 6. If steps or scaffolding used to access off ground level, check that all handrail and balustrades are in place and secure 7. Maintain 3 points of contact when climbing steps or ladders Ladder incline to be on 1 to 4 ratio, secure ladder Only work from compliant work platforms Inspect ladders / work platforms – do not use if damaged Ensure that ladder or platform is on stable level ground 8. Take photos of as reference for job assessment	L
4	Leave Site	1. Customer relationships 2. Mobile plant or vehicles 3. Public roads and traffic	M	1. If builder or owner is on site, discuss outcome of assessment 2. Do not approach mobile plant / vehicle unless driver signals 3. Complete all documentation and phone calls before driving away from safe parking location	L

Reviewed by:




 Lionel Chew, Service/Transport Manager

DATE: 11/12/17



 Chris Mainwaring, General Manager

DATE: 11/12/17



 Julian Roddy, OHS Manager

DATE: 30/11/17



I, (print name)..... hereby confirm that I have read and been trained in this Job Safety Analysis number SITE 03.01 and agree to comply with the Safe Work / Control Measures

Signed:

Date: